

OPIRG Peterborough Board Meeting Minutes
October 16, 2019

Attendance: Jenn MacDonald, Kelsey Cicci, Loretta Wood, Robert Gibson, Addison Clermont, Mikey Temple, Maggie Piper, Peter Stuart.

Call to Order 6:10pm

Land Acknowledgement and Discussion

Time Constraints

Check in

Board Reports

Robert – Visited the office, signed off on cheques, helped with the Free Market and brought 2 bags from Champlain. Emailed TUNA about collaborating. Took photos of the FM and posted on personal social media.

Addison – Chatted with Sam about provincial AGM and how to better support the organization as a Board member. Emailed Gretel but has not received a response. Is checking on FM bins on campus.

Jenn – Has taken some time away due to a family death. Has been up to date on emails and correspondence.

Loretta – Got information about the AGM and has some ideas. Spoke with someone who does flower arrangements (\$6-10 a person), paint nights (\$20-30 a person).

Kelsey – Has been talking to Loretta about AGM. Spoke with Sam about doing a smudge kit for the AGM. Has been up to date on emails and correspondence.

Staff Reports

Sam - sent in our year end finances

- organized orientation for all new 4 staff members (organized their work schedules, review the organization, discussed potential projects, planned events, sent in payroll information, etc.)
- for each new staff members' first shift, reviewed in more detail tasks for them to work on, potential areas of research, how to update our website, process of creating events as well as promotion, etc. (I asked each new staff to also send an update which should give more information)
- gave an anti-oppression workshop for the Arthur newspaper folks
- had a placement site visit for Amanda and Peter discussing their goals for the year and how we will check in with each other. Also set them both to do biweekly tabling on campus
- met with a levy groups subcommittee to suggest better language on Trent's website about the Student Choice Initiative
- I may be missing a few things but also did general finances, planning new events, making more connections with potential volunteers, etc.

Mikey – talked to Sam about how to better organize volunteers. Tried to implement signup.com but felt it would not work best for OPIRG.

Maggie – Was at tabling with Amanda and Peter and was apart of surveying about composting.

- Was looking at other PIRGs research
- Posting about election on social media
- Looked at the mobile website vs desktop website
- Found apps for social media to help with advanced posting
- Met with Nourish about a project with international students and food security

Peter – Has been working on the Free Market Wed-Fri. Put a large donation of books away.

- Did inventory for the Green Dishes program.
- Cleaned up the storage room in the basement.
- Went to a climate event at FPHL and learned more about practical steps towards the climate crisis.
- Sam and Peter are going to look at a grant with the city of Peterborough, the application form and go to city hall to meet with stake holders.
- Looking at the Trillium grants (for the seasoned spoon to have compost up to the vegetable garden instead of carrying it up the stairs.
- Did a survey at tabling about composting. Sample size was 103 people (staff, student, faculty) 100% were in favour of getting compost in Ptbo. 36% did not know it didn't exist.

Approval of Agenda

Motion to approve the agenda. Addison has requested an on-camera session following other business.

Moved by Addison, Seconded by Kelsey. Board consensus.

Old Business:

1. *Approval of past meeting minutes for September 25, 2019*
Moved by Robert, seconded by Kelsey, Supported by Loretta. Consensus.
2. *TUNA collaboration (Robert)*
Robert would like to table this to the next meeting.

New Business:

1. *OPIRG Peterborough By-Laws and Policy Updates*
 - a. *By-Laws*
 - b. *Hiring Procedures Policy*
 - c. *Harassment and Sexual Violence Policy*
 - d. *Travel Reimbursement Policy*
 - e. *Working Groups Policy*

Kelsey motions to table this to next meeting. Seconded by Addison. Board consensus.

Action Item: Board will make sure to read the updates By-Laws and Policies and vote via email on Wednesday October 23rd.

Action Item: Board will review and select Board Portfolios and Committees for next meeting.

2. *Coordinator contact on sick days*

- When the coordinator is away from the office on sick days and out of office hours staff are to contact the board with questions if they have any to respect

3. *Other Business*

4. Current events:

- Clothing Winter Drive Oct 29th 11am-4pm,
- Whose university is it film screening and discussion on SCI (in the works),
- Trick or Queer Oct 31st 6-9pm,
- Free Market Pop Up for Trent's waste reduction week Nov 6th at the student centre.
- Pine Tree Talk with Dr. Pamela Palmater in SC 137 on Oct 30 7-9pm.

5. *In Camera Session*

Motion to move in camera.

Moved by Kelsey. Seconded by Addison. Board consensus.

Moved out of in camera at 7:29

6. *Adjourn*

Motion to adjourn.

Moved by Kelsey. Seconded by Loretta. Board consensus

Adjourned at 7:30.