

OPIRG Peterborough Board Meeting Minutes  
September 3, 2019

Attendance: Robert, Kelsey (via phone), Loretta, Sam  
Regrets: Addison, Maggie, Gretel

Call to Order: 6:05pm

Land Acknowledgement and Discussion

Time Constraints (7:15pm)

Check in

Board Reports

*Robert* – Went to meetings that didn't have quorum for OPIRG Peterborough. Helped with bag packing zines. Went to meeting with CARN representing OPIRG which is concerned with changes to uranium pellet making (BWXT) which used to be owned by GE. Concern is that it is close to a school so unsafe. There will be a hearing in March and another meeting later this month to plan an event. OPIRG might be asked to help promote via social media.

*Kelsey* – Went to the meeting where there wasn't quorum. Also folded zines.

Staff Reports

*Sam* -worked with Jenn on Disorientation week (incl. the Arthur news article on disorientation), cleaning the basements, some reorganization of the office space and zines  
-conducted Jenn's exist interview  
-Continued with more disorientation week logistics  
-completing year and finances  
-packed 1st year bags with our zines (so 2000 new Trent students will get information about us)  
-having a bit of a hard time organizing board meetings but hopeful that will change with the new school year and maybe a board member taking on the Board Liaison portfolio  
-posted the TWSP/TIP jobs (4 positions) -Kelsey and Robert agreed to join the hiring committee  
-for OPIRG Provincial, was part of a hiring committee for OPIRG Carleton (so took part in interviews, reviewed resumes, helped in decision making)  
-organizing two placements students. Supposed to start next week so getting them to attend events and do event evaluations. Official office start date for both is Wednesday September 18<sup>th</sup>.  
-working on concept for library display later this month  
-For disorientation: if board members could please sign up for any events you can attend and let me know that would be great.

New Business:

1. *Appointing Board Member*

Addison sent his vote via email as in favor for Loretta Wood being appointed as a board member as he could not attend in person.

Moved by Kelsey, Seconded by Robert.

**Board consensus to appoint Loretta Wood until our next AGM.**

**Action item: Sam will attach the email from Addison to the meeting minutes as proof.**

#### Approval of Agenda

Moved by Kelsey, Seconded by Loretta.

**Board consensus to approve the agenda.**

#### Old Business:

1. *Approval of past meeting minutes for May 10, 2019*

Moved by Robert, Seconded by Kelsey.

1 stand aside as they were not at the meeting.

**Board consensus to approve May 10, 2019 meeting minutes.**

2. *Approval of past meeting minutes for June 10, 2019*

Moved by Kelsey, Seconded by Robert.

1 stand aside as they were not at the meeting.

**Board consensus to approve June 10, 2019 meeting minutes.**

#### New Business:

2. *Approve OPIRG Peterborough budget 2019-2020*

Currently we are at a 27% loss for the first semester opt outs. There may be an increase for January and so the Coordinator suggests being a bit more conservative with our funds this year and project a 40% loss as to not rely on our surplus. This budget was reviewed at the board retreat, a previous informal board meeting when we didn't have quorum, and reviewed for this meeting as well.

Moved by Robert, Seconded by Kelsey.

**Board consensus to approve the 2019-2020 budget option of a 40% loss.**

**Action Item: Sam will post budget on the website.**

3. *Coordinator Request about "flex" hours during school year*

Since the Coordinator receives emails and social media requests at all hours of the day, the Sam is wondering if it is alright to have more flexible hours. So, if it is a 40 hour work week, 35 hours would be expected in the office (if no meetings) and the other 5 hours could be "flex" hours to answer emails and post to social media as that already tends to happen.

Moved by Loretta, Seconded by Robert.

**Board consensus to approve Coordinator flex hours as requested.**

4. *Travel Reimbursement*

Usually with our travel reimbursement policy the Coordinator is responsible for submitting any requests within 30 days. Since we have not had a board meeting since June the Coordinator would still like to request reimbursement for travel which totals to \$52.97. Coordinator has documentation for each day and amount.

Moved by Robert, Seconded by Loretta.

1 stand aside because they did not have the spreadsheet breakdown.

**Board consensus to approve Coordinator travel reimbursement request of \$52.97.**

**Action Item: Sam will process the reimbursement**

5. *Planning next AGM*

Kelsey mentioned wanting to start a committee to plan our next AGM.

**Action Item: For Kelsey to start organizing committee meetings/correspondence with the board.**

6. *Request: Social Issues Campaign for the Federal Election*

This request is from back in June to if OPIRG might be interested in participating in an up-coming campaign being developed by a group of agencies and individuals in Peterborough to highlight the importance of social issues in the October, 2019, federal election. At this point the campaign has already started (Care, Hope, Vote). It is instead of having an all candidates meeting. The request now would be if we want to help share the information about the campaign.

**Board consensus to share campaign.**

**Action Item: Sam will share campaign via social media**

7. *Funding Request: Creating Space*

We received an email from the Creating Space Board about a \$200/month sponsorship.

Creating Space is a small, non-profit community arts studio in Peterborough/ Nogojiwanong. They provide free art supplies, snacks, space to get creative and volunteer art facilitators. They also offer pay-what-you-can art workshops. Creating Space is a low barrier community resource, and all are welcome.

Gloria also dropped by to suggest some other ways of collaboration such as sharing the office space, having Creating Space take over the OPIRG office and OPIRG rent a different office as well as having them help us manage the Free Market.

Moved by Kelsey, Seconded by Robert.

**Board consensus to give them a one time donation of \$100 and request for them to recognize our organization donating on their social media.**

**Action Item: Sam will process sponsorship**

8. *Funding Request: Precarious2*

We approved funding of \$500 last fiscal year to Precarious2 and since we don't usually give more than \$500 at a time to an organization/initiative the Coordinator suggested for them to reach out again and they have.

Precarious2 is a month-long multi-arts festival featuring over 50 artists creating and presenting new works in theatre, visual art, music, spoken word, literary arts, and performance. Precarious2 also delivers workshops, artistic mentorships, and panel discussions – on topics ranging through food security, decolonizing artistic practice, precarity and ageing, labour issues, and gentrification.

In return, OPIRG logo would go on all print and electronic publicity, PSAs, and on the festival website. We will announce OPIRG support at all live events. We will work with OPIRG to promote the OPIRG at our events – we are open to suggestions! (Which was mentioned in the last request as well).

**Board consensus to not approve any funds as we have already given \$500 sponsorship.**

**Action Item: Sam will notify Kate Story about the board's decision.**

9. *Other Business*

Before leaving, the next meeting will need to be scheduled in September.

**Action Item: Sam will send a when2meet for the next meeting and asking for regular availability.**

10. *Adjourn*

Moved by Kelsey, Seconded by Loretta.

**Board consensus to adjourn.**