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OPIRG Peterborough Board Meeting Minutes

Oct 12 2021 , 7:00 PM, Via Zoom

Minutes by: Jenn MacDonald

Facilitated by: Robert Gibson

Time Keeper:

Attendance: Robert Gibson, Addison Clermont, Jenn MacDonald, Nicola Koyanagi, Mikayla Livingston

Regrets:

Announcements:

Called to Order: 7:11PM

Land Acknowledgement

Check-In

Staff Reports:

Nico Koyanagi, Coordinator:

- Coordinated DisOrientation Week with Simone. (Budgeting, planning, liaising with partners, setting up Eventbrite, social media promotion, postering, following up with hosts and participants etc) DisOrientation Week was a success! We had 439 people register in total. We've gotten lots of positive feedback from the community partners and attendees.
- Exit interview with Simone Zhu
- Helped set up for Clubs and Groups Day
- Orientation with BSW Placement Student, Theresa Manuma Saver
- Meeting with QuickBooks and setting up QuickBooks Payroll
- Hiring for student staff positions.

- Hired Kelsey Roote as Programming Coordinator and Sahar Afroz as the Special Events Coordinator with the support of Rob, Addison, and Jenn.
- Internal Development Collective AGM Planning (Saturday Oct 16th/Sunday Oct 17th) -- I will be taking a couple of days off the following week to make up for this weekend.
- Meeting with Ev from the Seasoned Spoon to discuss potential collaborations. We will be working with them to host an event around Divestment and Land Back Movements on December 4th at the Spoon.
- Began Conflict Resolution Training
- Attended Levy Council Meeting
- Submitted Canada Summer Jobs Claim Report
- Orientation with new Staff
- Created Annual Report for Provincial AGM as IDC task

Additionally, I have been keeping up with social media, weekly staff meetings, placement student supervision, financial duties including bills, reconciliation, remittances, WSIB, union dues, payroll etc.

Board Reports:

Robert Gibson, Chair:

- Interviewed and reviewed applications for TIP position
- Tabled at clubs and groups day
- Assisted with Free Market Giveaway and will be doing follow up possible new location with One City TBD but
- Site looked at.
- Participated in some dis O events
- Emails
- Met with Addison regarding the official plan letter we have a deadline of October 15th for November meeting.
- Made the Oct 5 agenda
- Reviewed emails
- Office hours used for interviews this past week.
- Signed up for a Seasoned Spoon event on decolonization of Thanksgiving.

Addison Clermont, Provincial Liaison:

- Signed bank forms to create automatic withdrawals for insurance payments
- Met with finance collective and all collectives meetings to prepare for the AGM

- Met with R Gibson to discuss commenting on the ptbo master plan
- Attended multiple dis-o week events
- Discussed planning an event with Nico for settler-board members in order to develop our understanding of how to commit to meaningful action
- Participated in the hiring committee for 2 positions, continuing to interview for the Volunteer & Outreach coordinator position (after 2 interviews and 1 interview where the applicant failed to show up)
- Forwarded signed board contractor R Gibson

Jenn MacDonald, Staff Liaison:

- Interviews for Programming Coordinator
- Check in meeting with Nico
- Created Thank you post for DisO
- Attended some DisO events and assisted with Free Market Giveaway set up and clean up

Angela Connors,

Mikayla Livingston,

Approval of the Agenda:

Motion to approve the Agenda.

Motioned by Addison. Seconded by Jenn. Board consensus.

Passed Motions via Email/Slack:

1. **Motion to hire Kelsey for the proگرامing position**
motioned by Addison Second by Robert.
(Motioned via slack)
2. **Motion to hire Sahar Afroz for the Special Events Coordinator position**
Motioned by Robert . Seconded by Jenn.
(Motioned via Slack)

3. Petition: Stop govt funds to groups glorifying Nazi collaborators - past deadline motion to support singing Robert no seconders (motion in email)
4. START Orange Shirt Day (Motion in email)
Motion to support the START Orange Shirt day activities.
Motioned by Jenn. Seconded by Addison. Angela Abstained. Consensus.

Old Business:

1. Approval of Minutes for: [August 3 2021](#), [September 7 2021](#)

Motion to approve minutes for both August 3rd, and September 7th.
Motioned by Addison. Seconded by Jenn. Mikayla Abstained. Consensus.

2. Board Evaluations

New Business:

1. [Trent Apiary Sponsorship](#)
 - Trent Apiary is requesting \$1000-\$1500 to support the purchase of apiary protective apparel to encourage people to engage in pollination activities.
 - Addison suggests that we ask Trent Apiary to reach out to local businesses to ask for gift-in-kind donations and to seek out the process of applying to be a levy group.
2. [Provincial network survey](#)
 - Reminder for board members to fill out survey before this weekends Provincial AGM
3. Morrow Park Petition and support
 - The city is planning on paving over Morrow Park to create a twin pad arena/olympic pool complex, and 1200+ acre parking lot - a 26 acre plot of land which is currently used as an open green space in
 - A white settler engaged in activism "Friends of Morrow Park" reached out to OPIRG to help them circulate their petition and support their efforts of protecting the land and activities on Morrow Park.
 - Asking for funds for promotional materials and art supplies for protestors
 - Addison adds to discussion about the improper planning and use of land and resources from the city
 - Robert looked through their facebook page and petition and did not see any immediate red flags or things that don't align with our mission
 - Jenn offers to provide support with communications and learning about online accessibility

- Addison mentions on their petition site it mentions them wanting to be a delegation
- Articles for further learning:

Motion to provide support of \$300 along with administrative and communications support.

Motioned by Jenn. Seconded by Addison. Board consensus.

Other Business:

1. N/A

Check out

Next Meeting Date: November 2nd at 6pm

Motion to Adjourn:

Motioned to Adjourn the Board Meeting.

Motioned by: Jenn. Seconded by Addison. Board consensus.

Adjourned at: 8:32PM

Upcoming Dates/Events:

- General Committee meeting October 18 2021 regarding shelter - note public not able to make delegation
- November meeting on Official plan

Action Items:

- Jenn to reach out to Friends of Morrow Park to provide communications support

Nico - Off Tues & Thurs off the following week due to weekend AGM.