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OPIRG Peterborough Board Meeting Minutes

April 3rd, 2023, 6:00 PM, Via Zoom

Minutes by: Jessica Scott

Facilitated by: [Leila Core](#)

Time Keeper: Nico Koyanagi

Attendance: Nico Koyanagi, Robert Gibson, Jessica Scott, Leila Core, Ishita Gurav, Kadence Buttery

Regrets: Addison Clermont, Jenn MacDonald, Pakin Pongpaiboon

Announcements: None to report.

Called to Order: 6:09PM

Land Acknowledgement

Check-In

Staff Reports: Reports were filled out by those in attendance at 6:31 PM

Nico Koyanagi, Coordinator:

- Internal Development Collective Meeting – Finalizing Trans Fund payments
- Sent sponsorship money approved at last board meeting (update: Melodie and Lynn were very grateful for the support, but it turns out that due to health reasons, Melodie will not be able to travel to Ottawa. They asked if they could transfer the funds to another one of Lynn's guests in lieu, to which I agreed)
- Supported with removing Robert from the signatories on our bank account and adding Leila
- Working with Hamza to finalize volunteer training documents
- Coordinating use of button press for the social work department
- Supporting Morgan to finalize her research paper and final evaluation of learning agreements
- Signed up for Cinema Politica membership - 5 film screenings/year

- Organized volunteer closet organization day on Friday March 31st in preparation for the Free Market Giveaway (also pressed more OPIRG Peterborough buttons and folded Zines)
- Met with Pakin during office hours
- Bargaining meeting with union and day
- Letter writing support for Arthur referenda question
- Green Dishes coordination for Trent Community Movements Conference
- Exit interviews with all the student staff and supporting them in wrapping things up for the end of their contracts (March 31st)
- Submitted TWSP reimbursement
- Submitted application for 3 TWSP positions for the Fall Semester (Programming Coordinator, Communications Coordinator, Volunteer & Outreach Coordinator)
- Coordinating volunteers and promotion for upcoming Free Market Giveaway at the Student Center!

Riva Alam - Programming Coordinator

-

Hamza Bagha - Volunteer & Outreach Coordinator

-

Joy Edralin - Communications Coordinator

Njoki Muriithi - Coordinator

- *student staff didn't send me their updates, but here are notes from our most recent staff meetings: [Staff Meeting Feb 28, 2023 - End of March](#)

Board Reports:

Addison - Provincial Liaison

-

Jenn - Finance Liaison

-

Robert - Ex-officio

-

Kadence - Policy

- Working on a statement to bring to [redacted], have met twice with Pakin to work on this project. It is about halfway done and it is going well!
- Stopped by office to help organize and prep for free market (yay!)

Jessica - Board Liaison

- Worked on April 3rd meeting agenda
- Created Board Meeting document
- Looked over and responded to emails
- Delivered emails to assign facilitator and minute taker reports

Leila - Staff Liaison

- Reached out to organizations for anti-oppression training

Pakin -

Ishita -

- Helped with the free market

Approval of the Agenda:

Motion to approve the Agenda.

Kadence motioned. Jessica second the motion. Board consensus.

Passed Motions via Email/Slack:

1. **None to report.**

Old Business:

1. Approval of [Minutes for January 10, 2023](#)
 - Tabled for next meeting
2. Approval of Minutes for March 6, 2023
 - Tabled for next meeting
3. Plan for Laptops (listed in other business)
 - Tabled for next meeting
4. Air Purifier for Office (listed in other business)
 - Tabled for next meeting
5. Chamber Membership
 - Tabled for next meeting

New Business:

1. Letter of Authentication from Community Fridge
 - Nico explained CF in further depth.

Motion for Nico to write and send in a letter of authentication to Peterborough Community Savings for the Peterborough-Nogojivanong Community Fridge and sign on behalf of the board of directions.

Motioned by Leila. Second by Ishita. Board consensus.

2. Motion to open in-person camera minutes
 - Kadence spoke of opening the minutes in-camera meeting to go over notes.

Motion to open in-camera minutes for March 8th and reseal them at our next meeting on April 10th.

Motioned by Leila. Second by Kadence. Board consensus.

3. Chapter Support Fund Proposal
 - Tabled to next meeting
4. Discussion of Coordinator Positions
 - Tabled to the next meeting.

Other Business:

1. None to report.

In-Camera Meeting:

1. None to report

Check out

Next Meeting Date: Apr 10, 2023

Motion to Adjourn:

Motioned to Adjourn the Board Meeting.

Motion by Leila. Kadence second. Board consensus.

Adjourned at: 7:03PM

Upcoming Dates/Events:

- April 4th from 11 am - 3 pm - Free Market pop-up in the Student Event Space

Action Items:

- None to report