



751 George St. N, Peterborough ON, K9H7P5

(705) 741-1208

opirg@trentu.ca

www.opirgptbo.ca

OPIRG Peterborough Board Meeting Minutes

December 6, 2022, 6:00 PM, Via Zoom

Minutes by: Jenn MacDonald

Facilitated by: Addison Clermont

Attendance: Nico Koyanagi, Jenn MacDonald, Addison Clermont, Robert Gibson, Kadence Buttery, Kira Nixon, Njoki Muriithi

Regrets:

Announcements:

Called to Order: 6:05PM

Land Acknowledgement

Check-In

Staff Reports:

Nico Koyanagi, Coordinator:

- New staff orientation and onboarding
- Helping with Trent International's Winter Clothing Drive
- Finalized Year-End Report and working with the accountant
- Internal Development Collective tasks including updating the provincial board listserv, Trans Fund administration, and human resources policy
- Attended the City of Peterborough's Municipal Cultural Plan: Engagement Session for the DEI Network
- Supporting with weekly Indigenous Abolitionist Study Group meetings
- Purchased webcam with built-in mic which has been very useful for hosting hybrid staff meetings
- Prepared and facilitated Anti-Oppression Training for Arthur Newspaper Staff
- Met with local housing and abolition advocate regarding local initiatives on the issues

- Planned Prison Expansion Workshop with Escaping Tomorrow's Cages on Saturday Dec 3, 2022 – I capped registration at 35 people and it sold out before the event
- Attended levy group meetings
- Supporting BSW placement student through research on student's experience with the housing crisis, including mid-term field placement visit with faculty supervisor and mid-term assessment
- Attended the Nogjiwanong Climate Action Network meeting
- Purchased 8 Rubbermaid Totes for the Free Market and supported student staff in sorting through and organizing clothing
- Keeping on top of social media and ensuring calls to action surrounding Bill 23, the housing crisis rally, and immediate response to encampment evictions are shared widely
- Met with Johanna from IMPACT Leadership program at Trent – we will be hosting a placement student in the new year to help out with the Free Market (20 hours total)
- Ensuring financial duties are met including paying bills, remittances, reconciliation, union dues, insurance, benefits, etc are all up to date.

Riva Alam - Programming Coordinator

- Completed onboarding tasks
- Reviewed OPIRG's By-laws/policies/AGM reports
- Reviewed Free Market proposal
- Created document with my own Free Market ideas
- Started working towards rebranding of Free Market
 - Making new posters
 - Creating new donation bin designs
- Met with Hamza to discuss volunteer opportunities in the upcoming Free Market
- Worked with Nico to organize the Green Dishes set up
 - Counted everything
 - Created new labels
- Worked on ideas for possible Free Market workshops
 - Started reaching out to people/organizations to conduct the workshops

Hamza Bagha - Volunteer & Outreach Coordinator

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Joy Edralin - Communications Coordinator

- Reviewed with OPIRG Peterborough's By-Laws and Policies
- Reviewed Annual General Report from 2020-2021 and 2021-2022

- Reviewed employee contract, code of conduct, how-to documents
- Worked on the Board Recruitment Post
- Worked on and published the November newsletter
- Working on the December newsletter

Njoki Muriithi - Social Media Coordinator

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Board Reports:

Robert Gibson, Chair:

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Addison Clermont, Provincial Liaison:

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Jenn MacDonald, Staff Liaison:

- Attended the PATH rally for support for those experiencing homelessness
- Met with a student interested in becoming a Board Member

Hannah Austin

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Approval of the Agenda:

Motion to approve the Agenda.

Motioned by Jenn. Seconded by Addison. Board consensus.

Passed Motions via Email/Slack:

1. **Motion to support KWIC with a \$100 sponsorship for their Chiapas solidarity event. Motioned via email on November 16, 2022.**

Motioned by Jenn. Seconded by Robert. Consensus reached.

2. **Motion to support the Reframe Film Festival with a Sponsorship of \$500. Motioned via email on November 8, 2022.**

Motioned by Jenn. Seconded by Robert.

- 3. Motion to approve Nico to sign the Copyright Permissions License for Adam Matthew Digital for “The Birch Bark Alliance/The Nuclear Free Press: Issues 1-11/12, 15-25 and Issue 14, Summer 1982 and Issue 26, Fall 1985” in their forthcoming digital resource: “The Birch Bark Alliance/The Nuclear Free Press: Issues 1-11/12, 15-25 and Issue 14, Summer 1982 and Issue 26, Fall 1985 in our forthcoming resource”. Motioned via email on November 8, 2022.**

Motioned by Jenn. Seconded by Rob. Consensus reached.

Old Business:

1. Approval of Minutes for: [November 1, 2022](#)

Motion to approve the minutes from November 1, 2022.

Motioned by Jenn. Seconded by Addison. Board consensus.

2. Update from policy committee
 - Board has had low capacity and has not had a chance to meet yet but are planning to meet before the AGM.
 - AGM is tentatively scheduled for Jan 27, 2022
 - Will discuss at next meeting

New Business:

1. Board member nomination(s)
 - Kadence Buttery
 - Jenn and Rob met with Kadence to discuss their interest in joining the BOD and were pleased to learn about their skills, experience and desire to be a part of the organization.

Motion to approve Kadence as an interim Board of Director for OPIRG Peterborough.

Motioned by Jenn. Seconded by Addison. Board consensus.

2. [Kwanzaa Sponsorship Request](#)
 - So far, we have spent \$600 in sponsorships from the budget line for this year.
 - On December 31st, 2022 (the 6th day of Kwanzaa), AANP intends to host an uplifting Kwanzaa event: African drumming and heritage lesson,

Afrocentric crafts, and an Afrocentric feast (catered by a local African-descendant person). We'll also be giving away Black-positive, educational prizes.

- The group is requesting \$1500
- Discussion:
 - This is one of the only holidays that relates to black culture and history
 - Suggested sponsorship request is \$500

Motion to support the Kwanzaa Sponsorship Request with a \$500 sponsorship.

Motioned by Jenn. Seconded by Addison. Board consensus.

3. FOI Funding request on police

- Freedom of Information Request on raced based interactions with Peterborough Police in 2020
- Rob has spent \$1000 for the FOI
- Rob has a go fund me to try to recuperate costs and is looking for \$500-\$1000 to recuperate costs
- Rob is looking to write an article in the December print edition

4. [Black History Month Care Packages Sponsorship](#)

- OPIRG has supported this in the past when it was organized by CWTP with a sponsorship of \$500
- It is now being organized through the university and they are looking to do 150 bags this year from 100
- No specific amount was requested from the group
- Suggested sponsorship is \$500

Motion to support the Black History Month Care Packages with a \$500 sponsorship.

Motioned by Jenn. Seconded by Addison. Board consensus.

5. [Provincial Fee for 2023-2024](#) (Nico - 5 mins)

- At the AGM back in October the Ontario PIRG Board of Directors approved a proposal to set the fee at 6% for the 2023-2024 fiscal year.
- This is a Level A Decision, which means each chapter needs to vote on this and then a budget will be drafted and passed at the February Provincial Board Meeting.

Motion to approve the proposal of a provincial fee of 6% for 2023/2024.

Motioned by Addison. Seconded by Jenn. Board consensus.

6. [Comic Printing](#) (Nico - 5 mins)

- \$600 for 100 copies
- Can utilize the comic in electronic formats going forward as well

Motion to request 100 print copies of the OPIRG comic.

Motioned by Jenn. Seconded by Addison. Board consensus.

7. Renegade Apparel Order (Nico - 5 mins)

- Tabled to the next meeting.

8. Bill 23 future action/interview

- Request to interview someone from OPIRG about Bill 23 and any potential future actions.
- Rob has stepped up saying he would be willing to take the interview.

Motion to allow Rob to represent OPIRG in an interview about Bill 23.

Motioned by Addison. Seconded by Jenn. Board consensus.

9. Plan for laptops (Nico - 5 mins)

- Tabled to the next meeting.

10. Nico's Holiday Update/Next Board Meeting (Nico - 5 mins)

- Nico will be on holiday from Dec 19 - Dec 9 and using floating holidays and remaining sick days.

11. Reviewing 2022-2023 Budget – if time allows (Nico)

- Tabled to the next meeting.

Other Business:

1.

In-Camera Meeting:

No in-camera meeting requested.

Check out

Next Meeting Date: Jan 10, 2022

Motion to Adjourn:

Motioned to Adjourn the Board Meeting.

Motioned by Addison. Seconded by Jenn. Board consensus.

Adjourned at: 8:23PM

Upcoming Dates/Events:

- December 20th - Staff and Volunteer Appreciation 6-8pm

Action Items:

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