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OPIRG Peterborough Board Meeting Minutes

January 31, 2022, 6:00 PM, Via Zoom

Minutes by: Jenn MacDonald

Facilitated by:

Time Keeper:

Attendance: Addison Clermont, Robert Gibson, Nico Koyanagi, Jenn MacDonald

Regrets: Kadence Buttery (will be late)

Announcements:

Called to Order:

Land Acknowledgement

Check-In

Staff Reports:

Nico Koyanagi, Coordinator:

-

Board Reports:

Robert Gibson, Chair:

-

Addison Clermont, Provincial Liaison:

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Jenn MacDonald, Staff Liaison:

- Attended meeting with Kerry & Karly regarding Class A & Chapter Support Fund
- Attended and supported Free Market Giveaway
- Edited Board Kit into full package
- Created 2022 AGM Booklet

Approval of the Agenda:

Motion to approve the Agenda.

Motioned by Jenn. Seconded by Addison. Board consensus.

Passed Motions via Email/Slack:

1. **Motion to approve of the original Class A approval from Aug/Sept, under the condition we continue to follow the AGM directive, and a 0.5% contribution for the provincial Chapter Support Fund.**

Motioned by Jenn. Seconded by Robert. Board consensus.

Old Business:

1. Approval of Minutes for: [Minutes for January 10, 2023](#)
 - Tabled to the next meeting.
2. Approval of the original Class A approval from Aug/ Sept, under the condition we continue to follow the AGM directive (meeting with Peterborough Board, creating disbursement process to present at PBM, and opportunities for all PIRGs to weigh in on the disbursement)
 - Motion finalized.
3. What percentage Peterborough would like to submit: 0.5%, 1%, 2%, or 3%? (This is for the Provincial Finance Collective so they can do proper budget projections for the PBM)
 - Motion finalized.
4. **Motion to purchase a \$120 book bundle written by Dr. Lynn Gehl to be gifted to someone attending one of Lynn Gehl events or other giveaways.**

Motioned by Robert via email. Seconded by Jenn.

- Ideas to use the book bundle now that the event is gone
 - Draw from those who attend OPIRG events
 - Draw from those who attended Lynn Gehls event
 - Draw at the Free Market Giveaway
 - Raffle with tickets with ask to sign up for the newsletter
- Testing for consensus: Board consensus

5. Update from Policy committee
 - The policy committee still has yet to meet due to time and capacity restraints
 - Policies need to be approved by the board and reviewed by the provincial board before being confirmed at the AGM
6. Robert Gibson moving in late March or April - new chair
 - Rob can stay on the board for the transition knowing that he is moving and will soon have to leave the Board of Directors.
 - Rob will support in training for anyone interested in the Board Chair position as an ex-officio so he is not in the way of someone new joining the board.

Kadence has entered the board meeting.

New Business:

1. [Sponsorship request from Community Medicine Garden](#)

Requesting a sponsorship of \$500 to purchase plants to support the garden

The Medicine Garden allows participants to deepen their relationship with the natural world and improve their access to effective natural health care. Through working with these plant allies, participants can also come into an embodied awareness of their interconnected place in creation.

Motion to provide a sponsorship of \$500 to the Community Medicine Garden to support their gardens and programming.

Motioned by Addison. Seconded by Kadence. Board consensus

2. [Sponsorship request for International Women's Day Event](#)

- Requesting \$200-250 in support of the International Women's Day Event
- Njoki has been supporting KWIC in event planning and providing support

Motion to support KWIC with a \$250 sponsorship for their IWD event.

Motioned by Addison. Seconded by Kadence. Board consensus.

3. Diverse Nature Collective's BIPOC Gear Library

- Patricia from the DNC had a conversation with Sadleir House and was told that OPIRG has space that the DNC could use to store camping gear, and that future access for storage in Sadlier house would become available once some renovations are completed in the basement.

- DNC wanted to rent an office space, but are only providing spaces at corporate rental rates and not for non-profits.
- While the program is aligned with OPIRGs mission in creating access for black and racialized folks to access our space is quite limited.
- OPIRGs back room is currently being used to house our programming materials since our storage space had been removed.
- DNC is going to get back to Nico about the level of space they need for their items.
- Discussion:
 - Jenn thinks there are some logistical things that need to be determined before this temporary solution is created in terms of liability and who is responsible for their gear and loaning to the community. As well, seeing what level of space they need to ensure all items can be stored in a safe way.
 - Addison agrees that it cannot be a long term solution
 - Kadence is in favor as well with the comments above.
 - Robert is in agreement, and is wondering if there could be an agreed amount of time to check in about the program storage commitment.
 - Nico brought up the insurance and liability piece and knowing the logistics, and that the space is still meeting our needs. There was a suggestion that the DNC pay OPIRG to rent the space, but unsure how the board feels about that.
 - Robert suggests no payment as their program aligns with the mission of OPIRG and supports marginal and racialized communities.
 - Kadence agrees.
 - Jenn agrees.
 - Addison agrees.

Action Item: Nico will reach out to Patricia from DNC to clarify logistics and bring further information to the board.

4. Nico's schedule re: reading week and PBM

- PBM is February 11 & 12 (weekend)
- Nico is looking to take off the Friday before and the Tuesday after in lieu of hours worked on the weekend with the PBM.
- Reading Week (February 20-24) Nico is looking to take some vacation time during this period on the Tuesday, Wednesday, and Thursday of that week.
- Nico signed up for an ergonomic basic principals training which is on Friday the 24th of February and is wondering if this can be considered a paid work day.

The board motions to support the request that Nico uses 3 vacation days on February 21-23 and attends the ergonomic training as a paid day on Friday with

the request to share their learnings to the organization.

Motioned by Addison. Seconded by Jenn. Board consensus.

5. Sponsorship Schedule

- Student staff asked to update the website sponsorship page
- After seeing that there are only 3 sponsorship periods it may create challenges for folks who don't know about the change.
- Nico suggests breaking it into 4 quarterly periods
- Jenn agrees to use a quarterly basis while adding a disclaimer that some exceptions can apply and extending the adoption of this new model for one year to give time for the community to learn about the transition.

Other Business:

Scheduling Nominee Interviews

- Nominees do not need to be interviewed prior to the AGM unless they are joining as an interim director.
- Kadence is available to do interviews if requested.

Feedback Survey for Chapter Support Fund (Option A or B)

- Kerry sent a feedback survey with two options

Action Item: Board to review and submit feedback to Chapter Support Fund.

Plan for Laptops

- Tabled for next meeting.

Air Purifier

- Tabled for next meeting.

In-Camera Meeting:

Motion to move to in-camera to discuss Human Resources

Motioned by Addison. Seconded by Jenn. Board consensus.

Adjourned in-camera meeting at: 8:05PM

Adjourned in-camera meeting at: 8:36PM

The board decided to remove an inactive BOD as per the by-law with notice sent to the individual and discussed potential conflict of interest between board members.

Check out

Next Meeting Date: March 7th, 2023 @ 6pm

Motion to Adjourn:

Motioned to Adjourn the Board Meeting.

Motioned by Jenn. Seconded by Addison. Board consensus.

Adjourned at: 8:46pm

Upcoming Dates/Events:

- [OPIRG AGM Feb 2nd at 6pm](#)
- World Wetland Day
- [Deconstructing S.A.D. event Feb 9th at 5pm](#)
- Trent Lands & Spoon - Monday February 6th at 3:30pm with a tour on campus on the Trent Lands with discussion and food and a map creation of Trent Lands

Action Items:

- **Action Item: Nico will reach out to Patricia from DNC to clarify logistics and bring further information to the board.**
- **Action Item: Board to review and submit feedback to Chapter Support Fund.**