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## **OPIRG Peterborough Board Meeting Minutes**

**March 6, 2022, 6:00 PM, Via Zoom**

**Minutes by: Jenn MacDonald**

**Facilitated by: Nico Koyanagi**

**Time Keeper: Addison Clermont**

Attendance: Nico Koyanagi, Robert Gibson, Addison Clermont, Jenn MacDonald, Jessica Scott, Pakin Pongpaiboon, Leila Core, Ishita Gurav

Regrets: Kadence Buttery

Announcements:

Called to Order: 6:12PM

Land Acknowledgement

Check-In

Staff Reports:

### ***Nico Koyanagi, Coordinator:***

- Prepared documents and facilitation for 2023 AGM along with coordinating with Chief Returning Officer and prospective Board Members
- Supporting Njoki with Deconstructing SAD Workshop – it was a really great session despite the weather! People spoke freely and said they gained a lot from sharing their experiences and hearing from others. People really loved the button-making aspect. This was catered by Grandfather's Kitchen – take-home soup in mason jars which was really delicious. We have a few left over which I dropped off at the Community Fridge on Dublin St.
- Printed and mailed two copies of the Supermarket Tour book (needs to be reformatted slightly for reprinting)
- Attended annual Ontario PIRG Provincial Board Meeting (PBM)

- There have been more inquiries to use our Button Press! Including from Ontario Tech-Trent Working for Inclusion in Chemistry (OTT-WIC) and the Social Work Department at Trent
- Have had several inquiries into the Free Market – people have been bringing items to campus. The next pop-up will be at Trent in the Student Event Space on April 4th from 11 am - 3 pm
- Attending weekly Indigenous Abolitionist Study Group Meetings
- Helped set up and support the Nogojiwanong Climate Action Network In-Person meeting – if there is a Board member interested in joining the Network, please let me know! I have stepped down as the process does not feel collaborative or based on consensus
- Attended Ergonomics Basics Training – got some inspiration for making volunteer tasks more safe. Will be working with our Volunteer Coordinator, Hamza, to develop a brief training for Volunteers helping with the Free Market or Green Dishes as it involves lifting and transporting sometimes heavy items
- Attended Levy Council Meeting
- Planning and Coordinating Board Retreat
- Weekly Staff Meetings with all Staff and Supervision Meetings with Placement Student, Morgan, working on Housing Crisis Research
- Attending bi-weekly Internal Development Collective Meetings for the Provincial Network
- Took 3 days vacation on reading week
- In addition, I have been staying on top of Payroll, Reconciliation, Social Media accounts, and other admin duties!

***Riva Alam - Programming Coordinator***

- Met with Flamingo House to discuss partnership/mending workshop
- Planning for Free Market April 4th
- Promoting and planning for Free Market Zine

***Hamza Bagha - Volunteer & Outreach Coordinator***

- Volunteer Appreciation Night - will send out doodle poll
- KWIC directory
- Creating generic survey to be used to Volunteer outreach

***Joy Edralin - Communications Coordinator***

- Worked on monthly newsletters
- Working on social media campaign about the housing crisis in Peterborough
  - Doing preliminary research

- Read a literature review about the housing crisis in Peterborough that Nico forwarded me
- Had a meeting with Morgan to discuss some of their insights and results from the off-campus Trent University student survey

***Njoki Muriithi - Coordinator***

- Helping with International Women's Day planning
- Planned, promoted, and facilitated Deconstructing SAD Workshop
- Working on Film Screening and Panel Discussion Event

Board Reports:

***Addison - Provincial Liaison***

- Attended provincial FAC meeting
- Attended PBM (provincial board meeting)
- Attended board retreat
- Attended Trent Lands project nature walk and map making event

***Jenn - Finance Liaison***

- Created AGM booklet
- Attended 2023 AGM
- Updated Board Kit and sent to all new board members along with CA
- Attended Board Retreat

***Robert - Ex-officio***

- Attended board retreat
- Prepared agenda
- Checked emails
- Attended NCAN meeting
- Attended Abolitionist Indigenous Study meetings

***Kadence - Policy***

- Attended Board Retreat

***Jessica - Board Liaison***

- Attended Board Retreat
- Sent reminder email for meeting

**Leila - Staff Liaison**

- Attended Board retreat
- Typed up Community Agreement

**Pakin -**

- Attended board retreat

**Ishita -**

- Attended board retreat

Approval of the Agenda:

**Motion to approve the Agenda.**

Motioned by Jenn. Seconded by Ishita. Board consensus.

Passed Motions via Email/Slack:

1. **None to report.**

Old Business:

1. Approval of Minutes for: [Minutes for January 31, 2023](#)

**Motion to approve the minutes from ...**

Motioned by Jenn. Seconded by Addison. Board consensus.

2. Approval of Minutes for: [Minutes for January 10, 2023](#)
  - Tabled until next meeting due to lack of quorum
  - Minutes need to be edited.
3. Plan for laptops (tabled)
4. Air Purifier for Office (tabled)

New Business:

1. [Budget Overview](#)
  - Nico reviews the 2022-2023 budget with new board members
  - Discussion around the organization having a surplus after setting the budget for around 6 months - 1 year of operating costs as contingency
  - Questions on historical trends of sponsorship in the summer season
2. Sponsorship Request From Lynn Gehl Governor General's Award
  - Lynn Gehl is requesting a total of \$436 from OPIRG to support accommodations and travel expenses for Melodie McCullough to attend

the Governor General's Award in commemoration of Persons Day on March 30th where Lynn will be receiving an award.

- Discussion around if this request fits the parameters of our sponsorship eligibility being that it is not an event or project.
- Discussion around if it is possible for Melodie to attend without receiving the full requested amount. Is it an all or nothing situation?
- In a follow up meeting, Lynn mentioned that she would ask Melodie to do a story and submit photographs, however this is not confirmed.
- Suggestion to include a special sponsorship budget line to cover the costs of travel and accommodations for Indigenous peoples to attend events like these in the future.

**Motion to reach out to Lynn with a proposal of providing \$200 in sponsorship for Melodie's travel to Ottawa given that the request does not currently align strongly with our sponsorship criteria.**

Motioned by Jenn. Seconded by Leila. Board consensus.

3. Sponsorship Request Volunteer Peterborough

- A local group is looking to create a web portal for volunteer opportunities in the community. The group is in partnership with the Peterborough-Kawartha Chamber of Commerce. The total cost of the project is \$11,762.50 and has already raised \$10,000.
- The group is requesting \$1,762.50 to cover the remaining costs of developing the portal to launch in June of 2023.
- Discussion around the size of the request compared to the total amount of the sponsorship budget and the success in already fundraising a large portion of the funding.
- Discussion on the impact for the community and the potential for them to reach out to more Trent groups for financial support.

**Motion to support the volunteer portal with a sponsorship of \$500 for development of the portal.**

Motioned by Leila. Seconded by Addison. Board consensus.

4. Removal of Addison and Robert as signing Authority

**Motion to remove Addison Clermont and Robert Gibson as signing authorities and add Jenn MacDonald and Leila Core.**

Motioned by Addison. Seconded by Ishita. Board consensus.

5. Open Letter: Trent Environmental Sustainability and the Presidential Mandate

**Action Item: Board members to follow up on signing the petition above.**

6. Chamber Membership (tabled)
7. Cinema Politica Membership - 5 films for \$300
  - Our membership needs to be renewed.

**Motion to renew membership to Cinema Politica.**

Motioned by Addison. Seconded by Leila. Board consensus.

Other Business:

1. None to report.

In-Camera Meeting:

**None to report.**

Check out

Next Meeting Date: Apr 3, 2023

Motion to Adjourn:

**Motioned to Adjourn the Board Meeting.**

Motioned by Ishita. Seconded by Addison. Board consensus.

Adjourned at: 8:07PM

Upcoming Dates/Events:

- Saturday March 18, 2023 - Seasoned Spoon 20th Anniversary Celebration
- April 4th from 11 am - 3 pm - Free Market pop-up in the Student Event Space

Action Items:

- **Action Item: Board members to follow up on signing the open letter for Trent Environmental Sustainability and the Presidential Mandate**