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OPIRG Peterborough Board Meeting Minutes

September 6, 2022 , 6:00 PM, Via Zoom

Minutes by: Jenn MacDonald

Facilitated by: Nico Koyanagi

Attendance: Addison Clermont, Jenn MacDonald, Nico Koyanagi, Robert Gibson

Regrets:

Announcements:

Called to Order: 6:33PM

Land Acknowledgement

Check-In

Staff Reports:

Nico Koyanagi, Coordinator:

- Planning for DisOrientation Week and Coordinating Volunteers
- Exit interview with Isabella
- Attended Trent Social Worker Field Instructor Orientation
- Re-working budget
- Coordinating Button Press for Odoobii watershed stewards and Peterborough Youth Services
- Postered around Trent

I was also on vacation last week to move. I have been posting on social media, weekly staff meetings and supervision, financial duties including bills, reconciliation, remittances, WSIB, union dues, payroll etc.

Isabella, Special Events Coordinator (CSJ):

- Has been doing a tremendous job organizing DisOrientation Week!

Kelsey - Programming Coordinator:

- Will be helping out with DisOrientation Week event with Cinema Politica

Board Reports:

Robert Gibson, Chair:

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Addison Clermont, Provincial Liaison:

- Attended meeting to finish wording on Trans Fund Google Form
- Attended Trent Lands group meeting, discussing planned installation outside of Bata Library

Jenn MacDonald, Staff Liaison:

- Followed up with Board Members via email

Hannah Austin

Kenzi Noble

Approval of the Agenda:

Motion to approve the Agenda.

Motioned by Addison. Seconded by Jenn. Board consensus

Passed Motions via Email/Slack:

1. **No motions to report.**

Old Business:

1. Approval of Minutes for: [August 23, 2022](#)

Motion to approve the minutes from August 23, 2022.

Motioned by Addison. Seconded by Rob. Board consensus.

2. Budget Proposal

- Kelsey's hourly payroll will be coming out of contract labour/honorariums
- The federal taxes and taxes line account for the CPP and EI expenses
- Looking at various budget scenarios with different staff wages to provide students with more of a living wage with understanding of inflation.
- Budgeting \$15000 in contract labour/honorarium to support the hiring of a unionized part time staff member.
- Budget line for sponsorships to increase from \$6000 to \$9000 to support the current trend of sponsorship requests.
- The board is looking to increase student staff wages (TWSP & TIP) to \$18.35 an hour.

Motion to approve budget proposal #4 recognizing it will leave the organization of a surplus of \$1188.80

Motioned by Addison. Seconded by Rob. Board consensus.

3. Free Market Revitalization Proposal
 - Tabled to the next meeting.
4. Sponsorship Request Proposal
 - Tabled to the next meeting.

New Business:

1. **30 seconds of reflection**
2. Board recruitment strategy
 - DisOrientation Week
 - Clubs and Groups Day
 - Volunteer Expo
3. Board portfolios & committees
 - Tabled to the next meeting.
4. **30 seconds of reflection**

Other Business:

No other business.

In-Camera Meeting:

No motion to move to in-camera.

Check out

Next Meeting Date: October 4, 2022 at 6pm.

Motion to Adjourn:

Motioned to Adjourn the Board Meeting.

Motioned by Jenn. Seconded by Addison. Board consensus.

Adjourned at: 8:19pm

Upcoming Dates/Events:

- DISORIENTATION WEEK - Sept 12 to 17

Action Items:

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