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OPIRG Peterborough Meeting Minutes
December 14 2023, 6PM, Via Zoom
Minutes by: Jenn MacDonald
Facilitated by: Nico Koyanagi

Attendance: Nico Koyanagi, Jenn MacDonald, Robert Gibson, Kadence Buttery, Ishita Gurav

Regrets: Addison Clermont, Jessica Scott, Pakin Pongpaiboon

Announcements:

Called to Order: 6:00pm

Land Acknowledgement

Check-In

Staff Reports:

Nico - Coordinator

- Preparing for Tenants Union Meeting
- Application for Housing and Homelessness Symposium was accepted – we will be presenting Feb 22
- Palestine Solidarity organizing/Ceasefire Now rally Nov 12
- Organizing, volunteer outreach and promotion for Restoration of Harmony Event at Curve Lake Community Centre – we had 15 people join from Nogojiwanong on the bus and there was a total of \$6250 raised!!
- Attended Decolonizing Conference in Tkaronto
- Field placement visit and midterm review for BSW Student, Trinity, along with weekly supervision
- Weekly staff meetings and student staff supervision
- Meeting with Housing Resource Centre RE: tenants union organizing
- Coordinated and facilitated Tenants Union Meeting Dec 14th with Irene
- Attended Workshop on creating safer spaces for 2SLGBTQ+ folks

- Met with Reboot to discuss data migration
- Met with Pakin to draft letter to Sadleir House and community
- Attended Nakba Film Night Dec 29th
- Helped with Staff and Volunteer Appreciation event (Riva did most of the coordination)
- Was sick with Covid all week Dec 4th - 8th, kept up with small tasks and emails during this time
- Finalized Year-End document prep
- Planning AGM for February 8th, 6-8:30 (if anyone would like to help plan – please let me know! This is typically board responsibility. We need to develop and annual report and usually have a workshop/speaker portion of the evening)
- The Indigenous Abolitionist Study Group is currently on hold as members don't have much capacity
- We will be helping host an Art Build for Palestine Solidarity tomorrow (Dec 15) at 10am
- Nico will be on holiday/vacation from Dec 20th - January 7th

Board Reports:

Addison - Staff Liaison

- Helped deliver a green dishes order.
- Attended volunteer party.

Jenn - Finance Liaison

- Helped deliver a green dishes order.
- Attended volunteer party.
- Reviewed chapter support policies.

Robert - Ex-officio

- Looked at air filters
- Looked at sadlier house letter and offered suggestions
- Read emails - offered opinions
- Followed up with Addision to ensure dishes delivered
- Attended volunteer and staff party
- Interviewed potential board member

Kadence - Policy/Provincial Liaison

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Jessica - Board Liaison

- Created and sent out Board Agenda.

Pakin -

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Ishita -

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Approval of the Agenda:

Can not be approved due to lack of quorum.

Passed Motions via Email/Slack:

Old Business:

1. Review of official Minutes for November 2, 2023
Minutes could not be approved due to lack of quorum.

New Business:

1. Chapter Crisis Support Policies
 - Some board members gave input via email but the deadline has passed.
 - The decision was blocked by Kingston so the policies will have to be altered until consensus was reached.
2. ReFrame Community Partnership Sponsorship Request
 - There are tiered sponsorship levels
 - OPIRG Peterborough has supported Reframe for a number of years.

Motion to support Reframe with a \$501 sponsorship.

Motioned by Kadence. Seconded by Jenn. Consensus to be tested via email (Rob and Ishita are in support).

Action Item: Kadence to follow up with the board regarding the Reframe sponsorship.

3. Migration of OPIRG data to Cloud
 - Assisting in setting up a non-profit Microsoft 365 tenant for OPIRG

- Migrating existing data from Sadleir net, Google and other services where OPIRG may already have data
- Helping OPIRG to set up a basic structure for communication and data continuity within the Microsoft 365 environment using the free licenses provided by Microsoft
- Estimate cost is \$750 + HST and \$150 deposit to start
- Could start in the new year
- Would mean a lot of change
- Suggested that board members have their own emails to be @opirgpeterborough.ca
- Nico has emails in her email from 2009 which would be a large migration
- Jenn adds that we need to invest in more cyber security with growing scams targeting non-profits and the rise of AI
- Room in budget remains in facility and equipment costs and financial training and software.

Motion to migrate to Microsoft 365 with a budget of \$1000 for room for contingency.

Motioned by Jenn. Seconded by Ishita. Consensus to be tested via email with the other board members.

Action Item: Jenn to follow up with the board re: Microsoft migration.

4. Event in memory of Suha Jarrar

- Friends of Suha are looking to organize a day of events in Dec/Jan that would include a panel (either online or in person) that would bring attention to what is currently happening in Gaza, followed by a more intimate event that allows us to share quotes from her work and memories.
- Suha was a past OPIRG Ptbo Board member and Trent U student who was involved in the TCSA, CRRC, and local coalition for Palestine Solidarity.
- *When she returned to Palestine she continued her human rights advocacy and worked as a Climate Change and Gender Officer at the Union of Agricultural Work Committees and as Consultant at the UN Women and as a [senior legal researcher and advocacy officer with Al-Haq](#) - an independent Palestinian non-governmental human rights organisation, spearheading work on prisoner rights, womens rights, and LGBTQ+ rights, etc. She also led a speaking tour in Canada on lifting the blockade in Gaza.*
- *“Suha died on July 11th 2021, of cardiac arrest at the age of 30. At the time of her death Suha's mother Khalida, a respected and prominent feminist and parliamentarian in the Palestinian Legislative Council, was being imprisoned under administrative detention by the Israeli military for her peaceful political activism. She was denied humanitarian release to attend her daughter's funeral. Thousands of people in the West Bank*

attended Suha's funeral in mourning her death and showing solidarity with her family."

- Looking for \$300 in sponsorship to support the memorial event

Motion to support this organized action & event with a \$300 sponsorship.

Motioned by Kadence. Seconded by Ishita. Consensus with the remaining board to be tested via email.

Action Item: Kadence to follow up with the board regarding the memorial event.

5. Term Deposit

- Suggestion to move our capital in the bank into a term deposit account that would be locked into one year.
- Nico suggests moving \$50,000 - \$100,000 into a savings term account for one year.
 - Would make \$1750 in interest at 3.5% with \$50,000 locked in
 - Can withdraw it at anytime but would just not receive the interest
 - Could invest it in chunks too if we wanted the ability to withdraw one without affecting the other.
- Would be invested into the credit union - not large global corporations that don't align with OPIRGs mission.
- Would be better to make money on our current capital that can be invested in more/new community initiatives.

Motion to approve depositing up to \$100,000 in a term deposit account(s) based on recommendations from the Peterborough Community Savings Credit Union.

Motioned by Jenn. Seconded by Ishita. Consensus to be tested via email with the other board members. (Kadence and Rob in support)

Action item: Jenn to follow up with the board re: Term deposit

In-Camera Meeting

Check out

Next Meeting Date:

Action Item: Nico to send out a when2meet for scheduling the next meeting.

Adjourned at: 7:52PM

Upcoming Dates/Events:

- Upcoming Free Market Pop-Up: January 27. 2023 11-2 at Emmanuel United
- February 8th - OPIRG Peterborough AGM

Action Items:

Action Item: Kadence to follow up with the board regarding the Reframe sponsorship.

Action Item: Jenn to follow up with the board re: Microsoft migration.

Action Item: Kadence to follow up with the board regarding the memorial event.

Action item: Jenn to follow up with the board re: Term deposit.

Action Item: Nico to send out a when2meet for scheduling the next meeting.

Action Item: Nico to follow up with PATH and JUST.