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## **OPIRG Peterborough Meeting Minutes**

**February 6 2024, 6PM, Via Zoom**

**Minutes by: Jenn MacDonald**

**Facilitated by: Nico Koyanagi**

Attendance: Robert Gibson, Nico Koyanagi, Jenn MacDonald, Pakin Pongpaiboon, Shikhar Shrivastava

Regrets: Ishita Gurav, Kadence Buttery

Announcements:

Called to Order: 6:05pm

Land Acknowledgement

Check-In

Staff Reports:

### ***Nico - Coordinator***

- One-on-one meetings with each staff to start off the semester
- Helping Riva and Carey with Free Market planning, outreach, and volunteer coordination as well as supporting during the pop-up
- Anti-O Training for JUST
- Weekly Supervision with Trinity, BSW Placement student supporting her research on the housing crisis
- Pal Sol organizing
- Weekly Staff Meetings and supporting the student staff
- IMPACT Leadership program placement orientation
- Attending Inwendaamin Oki Meetings
- ACORN Meeting with ACORN Ontario to help start Peterborough-Nogojwanong ACORN Chapter – Pakin, Irene, and I are the inaugural members
- Introduced OPIRG Peterborough before “Praying for Armageddon” and “There are Hierarchies of Grief” at Reframe

- Planned for a facilitated Tenants' Union Meeting on Sunday Feb 28th – the group will hopefully be able to get off the ground. Planning on going canvassing this weekend.
- Scheduling, booking, and outreach for tenants' rights workshop in collaboration with CCRC Housing Resource Centre
- Planning for Housing Symposium with Irene
- Supporting Lavina with planning for Palestinian Film Night this Thursday Feb 8th at 6pm at Sadleir House
- There will be another film night Feb 15th in collaboration with TABS for BHM (both film screenings with Cinema Politica which we have paid for a membership with for the year)
- Cloud Migration will begin in March – we are very busy right now!
- Setting up meeting with Shikhar for Board Orientation – sent Board Package
- Planning to collaborate with Repair Cafe for DisOrientation Week event in September
- Circled back with ED Christian Harvey regarding space at Trinity
- Financial responsibilities such as payroll, retroactive pay of the Wellness Benefit from the new CA, following up with our accountants regarding our Year End, levy fee refunds, etc.
- Need a new signatory on the account since Addison has resigned.

#### Board Reports:

##### ***Jenn - Finance Liaison***

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##### ***Robert - Ex-officio***

- Created Feb 06 Agenda
- Messaged Nico to offer support in transition to new chairperson
- Kept up to date with news
- Checked emails
- Sent thankyou to board members who resigned
- Shared info regarding adding gender to international law

##### ***Kadence - Policy/Provincial Liaison***

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##### ***Pakin -***

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**Ishita -**

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Approval of the Agenda:

**Motion to approve the agenda.**

Motioned by Jenn. Seconded by Pakin. Board consensus.

Motions via Email/Slack:

None to report.

Old Business:

1. Review of official Minutes for November 2, 2023  
**Could not be approved due to lack of quorum from present BODs.**
2. Review of unofficial Minutes for December 14, 2023  
**Could not be approved due to lack of quorum from present BODs.**

**Action Item: Jenn to send minutes via email for BODs to approve.**

3. Review of official Minutes for January 17 2024

**Motion to approve Minutes from January 17, 2024.**

Motioned by Pakin. Seconded by Jenn. Board consensus.

New Business:

1. Approval of Jessica's Resignation
  - The board wants to thank Jessica's dedication to the organization during her time on the board.

**Motion to approve Jessica's resignation.**

Motioned by Pakin. Seconded by Jenn. Board consensus.

2. Approval of interim Board Chair
  - With the recent resignation of Jessica Scott, the Board Chair the position is vacant. Due to the important administrative duties of the chair, there needs to be an interim chairperson until one is elected at the AGM.
  - Robert describes the roles and responsibilities of the Board Chair
  - Pakin has offered to take on the interim position until the AGM.

**Motion to approve Pakin as interim Board Chair.**

Motioned by Jenn. Seconded by Pakin. Board consensus.

3. Signing Authorities

- With the recent resignation of Addison Clermont, a new signing authority needs to be selected.
- Current signatories are Addison & Kadence.
- Jenn has offered to become the new signatory.

**Motion to appoint Jenn as the new signing authority.**

Motioned by Pakin. Seconded by Shikhar. Board consensus.

4. Chapter Support Fund contributions 2024/25

- Nico outlines the fund to new board members
- Last year we contributed 0.5% (around \$700)
- The Board needs to decide how much we will contribute for the 2024/25 in the range of 0.5%-3%

**Motion to support the Chapter Support Fund with a contribution of 0.5%.**

Motioned by Pakin. Seconded by Jenn. Board consensus.

5. Level A Decision (Chapter Boards): 6% Provincial Fee for 2024/25

- Up for approval from all chapter boards

**Motion to support the Level A Decision with a 6% Provincial Fee for 2024/25**

Motioned by Jenn. Seconded by Pakin. Board consensus.

6. International Women's Day Sponsorship Request - KWIC & KSAC

- Requested a sponsorship of \$250 to support KWIC & KSAC IWD rally event to cover a speaker honorarium as well as looking for a donation of food for the event
- We have supported this event in the past as well as participated.
- Currently our sponsorship line sits at \$2212 until the end of August 2024.

**Motion to support KWIC & KSAC with a \$250 sponsorship.**

Sponsored by Pakin. Seconded by Shikhar. Board consensus.

7. Black History Month Care Packages Sponsorship

- We have historically supported the care packages with a \$500 sponsorship. They have requested the same amount this year.

**Motion to support the BHM Care Packages with a \$500 sponsorship.**

Sponsored by Pakin. Seconded by Shikhar. Board consensus.

## 8. STARCAP Working Group

- CRRC has received funding for
- We have been asked if a member of our organization would be interested in joining a working group dedicated to strategizing and executing outreach for a funding opportunity aimed at promoting community resilience and advancing climate justice.
- Shikhar has volunteered to represent OPIRG in the working group

## 9. OPIRG AGM

- Staff have been working on preparing for the AGM
- Riva is working on a call-out to join the BOD and is looking to approach Zainab Amadahy (long time activist and author) to come and talk about her experience with community organizing etc., or Zeb (Doula and yoga instructor)
  - Will require the Board to do interviews with potential board applicants before the AGM.
- Jenn and Pakin will support with the Annual Report

### In-Camera Meeting

None requested.

### Check out

Next Meeting Date: TBD

Adjourned at: 7:40pm

### **Motion to adjourn the meeting.**

Motioned by Jenn. Seconded by Pakin. Board consensus.

### Upcoming Dates/Events:

- Feb 16 at Traill College Teach in on Palestine - 3 series of mini sessions + film screening of Israelism
- The Peterborough Community Symposium on Housing and Homelessness on Feb 22 and 23.

### Action Items:

**Action Item: Jenn to send minutes via email for BODs to approve.**

